



# Position Vacancy

## School Guidance Counselor

The Buckeye Career Center is seeking qualified applicants for the position of Guidance Counselor.

**Position Title:** School Guidance Counselor

**Reports To:** High School Principal

**Beginning Date:** August 1, 2024

**Salary:** Placement on the certified salary schedule, upon education and experience.

**Entry Level Qualifications and Licensure/Certifications:**

- Current Guidance Counselor License.

**Description:** Work with students and staff on discipline and counseling situations; and responsible for tracking student grades and keeping transcripts current.

**Benefits:** Group hospital and medical/surgical insurance, group life insurance, liability insurance, vision/dental insurance and prescription drug plan.

**Application Deadline:** By February 10, 2024 (or until filled). Submit letter of interest, resume and copies of licenses. (*Buckeye applications are available at [www.buckeyecareercenter.org](http://www.buckeyecareercenter.org)*)

**Please Apply to:** Mr. Bob Alsept, Superintendent  
Buckeye Career Center  
545 University Drive, NE  
New Philadelphia, Ohio 44663

*It is the policy of the Board of Education of the Buckeye Career Center that educational activities, employment, programs and services are provided to all people regardless of race, color, national origin, sex, age, disability, or socioeconomic status.*

*Posted - January 22, 2024*